



# PRIVATE EVENT PACKAGE

16 Business Park Dr. Branford, CT 06405

Phone: 203-208-2827

Email: [beerlovers@thimbleislandbrewery.com](mailto:beerlovers@thimbleislandbrewery.com)



# PRIVATE EVENTS CONTRACT

Name: \_\_\_\_\_

Contact number: \_\_\_\_\_

Contact e-mail: \_\_\_\_\_

Type of event: \_\_\_\_\_

Day and time of event: \_\_\_\_\_

Estimated # of people: \_\_\_\_\_

Caterer: \_\_\_\_\_

(Please note: Food trucks booked for private events, MUST be in compliance with East Shore Health District terms and Thimble Island Brewing Company MUST BE APPROVED ahead of time. Thank you for your understanding!)

Drink Option:   \_\_\_Cash Bar   \_\_\_Drink Tickets   \_\_\_Party Tab

Any special requests? \_\_\_\_\_

Desired room configuration?

\*18% gratuity will be added to all bar invoices of 8 people or more

This Agreement constitutes the entire agreement between Renter and Owner, and supersedes any prior understanding or representation of any kind preceding the date of this Agreement. There are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Agreement.

IN WITNESS THEREOF, the Parties have caused this Agreement to be executed the day and year first above written.

RENTER

Name Printed: \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

MANAGER

Name Printed: \_\_\_\_\_ Signature \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for choosing Thimble Island Brewing Company to host your upcoming event!

**Hours of Operation:**

Monday- Wednesday: 3pm-8pm

Thursday: 12pm- 8pm

Friday: 12pm-10pm

Saturday: 11am-10pm

Sunday: 12pm-7pm

**About our Events Room:**

Our private event space is approximately 1,300 sq ft. We have 8 banquet tables available, seating for up to 100 people, and the capacity of the room is approximately 120 people. We host many events and activities including Paint/Craft Nite, Trivia Night, corporate meetings, wedding rehearsals, baby and bridal showers and a variety of fundraisers as well as Holiday parties and birthdays for all ages.

**Events Room Rental Fee:**

**\$250- Two Hours**

**\$100- Any Additional Hours**

**\*Room deposit must be paid in full to reserve the Space. No “holds” will be accepted. Availability is first come, first serve. No exceptions.**

\* A signed contract is due (24) hours from initial contact in order to hold your requested date and times. After (24) hours, if there is no promise of agreement and deposit (granted a follow up attempt), Renter abandons hold date and will be surrendered to another inquiry. All additional room rental beverage fees will be due by the day of your event. No terms are implied or guaranteed until deposit is received.

## **BAR OPTIONS**

With a rotating tap line of 14 different offerings brewed right in our facility, an option of wine, and a friendly staff to serve your guests, let Thimble Island be the party destination for your social gathering!

- **CASH BAR:** Guests pay individually upon consumption and responsible for their own beverage costs directly from the tasting room.
- **PARTY TAB:** Entire party applies beverage costs onto 1 rolling tab and Renter covers the cost at the end of the event. Hand stamps or wristbands will be provided to all included on the “Party Tab.”
- **DRINK TICKETS:** Individual drink tickets are **\$6.50** and redeemable for one glass of beer or wine per ticket.



## Events Room Guidelines and Disclaimers

\*The Space shall be provided by TIBCO as-is and make no warranty regarding the suitability of the Space for the Host's intended use.

\*TIBCO staff reserves the right to refuse the consumption and sale of alcohol to all attendees of the above event

### ALCOHOL

No outside alcohol is permitted in the events Space. Beer, wine, and soda is served on premise. Renter is only permitted to provide soft beverages such as soda, juice, and water bottles. Renter is responsible for reasonable behavior by all guests attending the event in agreement.

### DECORATIONS

Party decorations are allowed and encouraged. Renter is responsible for setting up and taking down all decorations needed for Party. Only removable adhesive (i.e command strips) can be used on walls. No pins, holes, or marks can be made to damage walls and there can be nothing hanging from structures on ceiling. TIBCO does not provide paper goods, linens, or any decorations.

### DAMAGES

Beyond ordinary wear and tear, Renter shall be responsible for any damage caused by Renter's use of the Space. Renter shall arrange for the repair of any such damage. In the event if Renter does not make any necessary repairs, TIBCO shall arrange for the same at Renter's expense.

### CLEANUP

Renter will be responsible for clearing all trash generated at the Event and collect all belongings. All trash accumulated by above event will be disposed of by TIBCO staff in the proper trash receptacles. Any items left behind will be considered abandoned and discarded appropriately.

### INDEMNIFICATION

Renter hereby indemnifies and holds harmless Owner from any damages, actions, suits, claims, or other costs (including reasonable attorneys' fees) arising out of or in connection with any damage to any property or any injury caused to any person (including death) caused by Renter's use of the Space, including any acts or omissions on the part of Renter, its employees, officers, directors, independent contractors, or other agents. Renter shall notify Owner of any damage or injury of which it has knowledge in, to, or near the Space, regardless of the cause of such damage or injury.

### CANCELLATION

Renter may cancel the Event by notifying Owner by providing notice ten (10) days or more before the Event Date. In such an event, Owner shall refund to Renter the full amount of the Rental Fee. In the event if the Event is cancelled within ten (10) days of the Event Date, Owner shall have the right to retain \$100 of the total deposit amount.



## **LOCAL FOOD TRUCKS AND CATERERS**

Please feel free to mention that you have booked an event here at the brewery. They are all familiar with working at our facility and it helps give them an idea of what to expect!! Most restaurants around here offer catering menus at a great price and will even drop off here at the brewery if requested!!

### **PIZZA TRUCKS**

Crust Mobile Wood Fired Pizza – 203-931-5100 – [www.crustwfpizza.com](http://www.crustwfpizza.com)  
The Fire Pizza Company – 203-747-4774  
Old World Pizza Truck - 203-468-5644 - [oldworldpizzatruck.com](http://oldworldpizzatruck.com)  
Marco's Pizza – 203-483-1544 – [www.marcopizzeria.com](http://www.marcopizzeria.com)

### **FOOD TRUCKS**

JJ's Food Truck - Danny Jones 203-215-8491  
Melly P's Panini Truck – Melissa Pandolfi – 203-996-8527  
744 Express - Mary Ellen Ciccone 203.809.3742

### **LOCAL RESTAURANTS FOR CATERING/PARTY TRAYS**

Donovan's Reef - 203-488-5573  
Eli's on the Hill - 203-488-2700  
La Cuisine - Tim MacNamara - 203-996-5627  
Lynn's Deli - Lynn Demusis - 203-488-3232  
Planet BBQ - Dave - 203-710-0669  
Foe Foods and Catering - Foe and Hollis - 203-488-8884  
Elm City Social – 475-441-7436  
Forks and Fingers- 203-298-4530  
La Cucina- 203-484-0463

**Please note: Listed above are only a suggestion and are NOT limited to in our facility.  
Please let us know if we can add to our list!**